

APPENDIX 2

Workstreams: Transfer of Growth Deal, its funding and PMO employees to the CJC

Workstream	Purpose	Key Milestones
Agreement on Transfer Legal / Governance	<p>To ensure that the necessary agreements and consents needed to achieve the transfer are secured and agreed.</p> <p>To ensure the necessary governance arrangements and agreements are put in place within the CJC for the delivery of the Growth Deal, including the role of advisors within the Economic Ambition Board.</p>	<p>Securing agreement of the 6 Constituent Authority Executives and GA2 parties to transfer.</p> <p>Agreement of both governments to novation of the Growth Deal to the CJC that the Growth Deal delivery and draw down of the funding can be transferred to the CJC.</p> <p>Agreement on the continuation of the current funding model for the Growth Deal.</p> <p>Agreement on the post transfer inter-relationship between the CJC and the Constituent Councils.</p> <p>Agreement on the role of existing EAB advisors within the CJC.</p> <p>Agreement on how the CJC's regional wider economic development role will be shaped and co-exist with the concurrent functions of the Local Authorities in this area.</p>
People and HR	<p>Take forward TUPE process including consultation with staff, ensure that staff policies and protocols are in place to ensure a successful transition to the CJC.</p>	<p>Relevant policies and processes adopted by CJC.</p> <p>TUPE consultation undertaken.</p> <p>Staff successfully transferred into the CJC.</p>
Finance, Processes and Systems	<p>To enable the transfer of Growth Deal funding and project funding arrangements as well as ensuring that all operational processes and systems are in place for the transfer of the PMO to the CJC.</p>	<p>Approval from government for transfer of Growth Deal funding.</p> <p>Necessary processes and systems in place prior to transfer of Growth Deal funding and PMO staff.</p>
Communications and Engagement	<p>Ensure staff and key stakeholders are communicated with and engaged throughout the process.</p>	<p>Communications and Engagement Plan agreed.</p> <p>Regular communications pre and post transfer.</p> <p>TUPE consultation completed.</p>